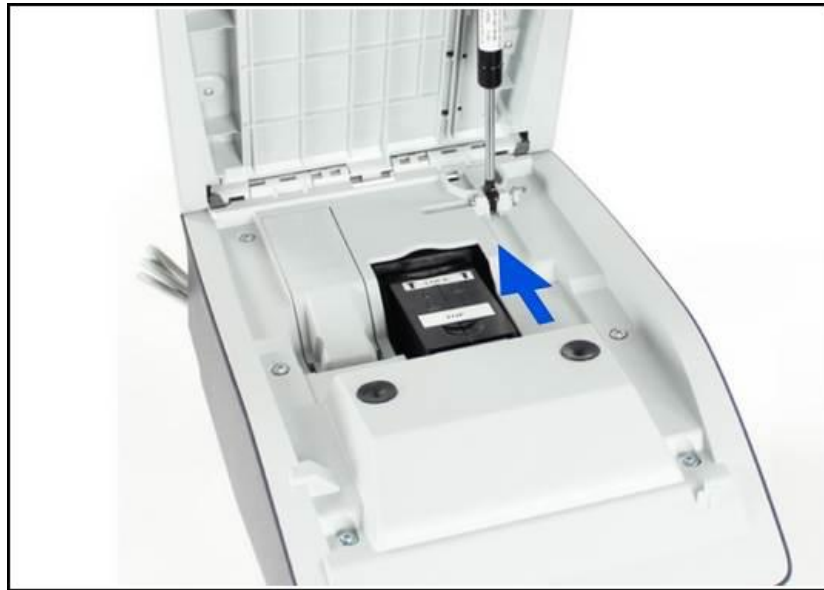# HOW TO MANUALLY CLEAN THE INK CARTRIDGE

To **manually clean the print heads**, gather **two paper towels** before beginning the procedure:
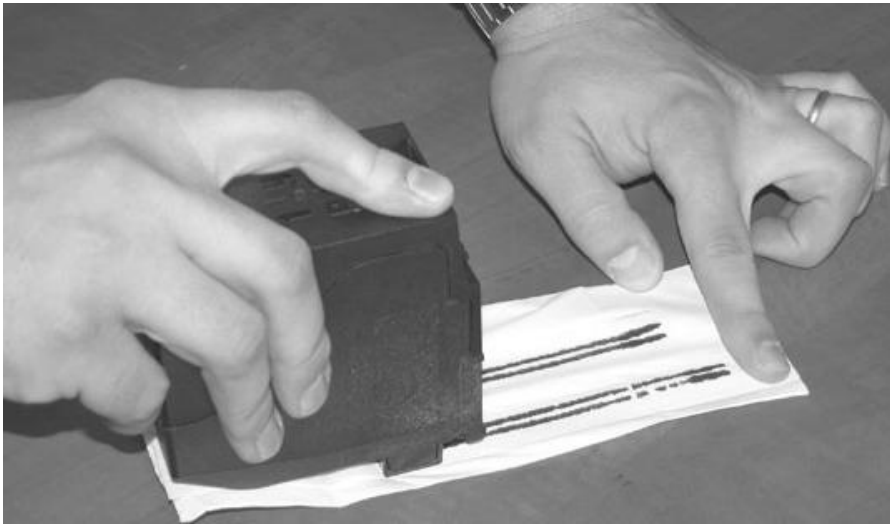
- Open the **cover**: the ink cartridge moves to the replacement position.
  Caution: Keep fingers away from the ink cartridge while it is moving to the replacement position.

- Press down on the back of the ink cartridge to disengage it.

- Remove the ink cartridge (see How to Change Ink Cartridge above in menu)

- Fold a paper towel so that it completely covers the printheads, then shake the ink cartridge vigorously for a count of four Mississippi's (approximately four seconds).

- Using the **second paper towel, fold it in half** and place the **printheads face down** on the towel. Gently **slide the printheads across the towel** to remove any dried ink or residue.

- Put the cartridge back in place and close the base cover.